

Dear H.B. Williams Family,

This letter is to inform you about registration for the 2022- 2023 school year. Most elements of registration will be available on-line which will speed up the registration night process for many of you. Please note that even if you complete on-line registration you will need to attend one of the in-person nights. Completing the forms on-line will make the visit faster, but you will still have a few forms to complete Emergency Early Dismissal Form, Student Health Form for the Nurse and the McKinney-Vento Form. You can monitor the Sumner County website and social media sites this Summer for details about when the registration window will open.

Keep this information for your records, and I will send that automated reminder in mid-July to let you know what has developed over the summer.

Registration Nights

Monday, July 25

4 – 7 PM

Students in grades K and 4

Tuesday, July 26

4 – 7 PM

Students in grades 1, 2 and 3

The first day for students is Monday, August 1,

Upon arrival that night you will follow a similar process to registration nights in the past, but some of that may change based on how much can be done on-line.

If you do not have **2** proofs of residence, you will not be allowed to register. The proof will be verified in the gym before you begin the process. A list of appropriate “proofs” can be found on the H.B. website and Facebook page.

School Supplies: School Supplies will be supplied by Sumner County Schools again this year!

We will see you back here at the end of July!



Mr. Witt

PROOF OF RESIDENCE FOR ALL STUDENTS - RETURNING AND NEW

ALL STUDENTS will be required to provide 2 Proofs of Residence for Fall Registration on July 25 and July 26. The Proof of Residence **must be** electric, water, gas, sewer, mortgage, or a lease agreement with the custodial parent's name and address. The bills must be June or July bills. If you cannot provide Proof of Residence, there is a Residence Affidavit Form you will need to pick up in July from the school office and have completed for registration on July 25 or July 26, along with 2 Proofs from the person with whom you reside. Proof of Residence will be the very first station. If you haven't moved, you will present your bills at this station so they can be checked with what we have on file. Copies will not be made, but we will keep the Residence Affidavit Form. If your bills match the address on file, you will move to the next station. If you have moved and haven't provided the front office with your new address, you will need to report to the front office before starting the registration process.

NOTICE: If all your bills are paid on line, you will need to print off a copy of either your June or July payments/bills and bring the copies to registration. We will not have time to download copies for you.